

Privacy statement – PSM Consultancy B.V.

PSM Consultancy, located at Robert Kochlaan 6, 3451 EH Vleuten Netherlands, is responsible for the processing of personal data as shown in this privacy statement.

Contact details:

<https://www.psmconsultancy.nl/>

Robert Kochlaan 6, 3451 EH Vleuten The Netherlands

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Patricia Santa Cruz is the Data Protection Officer of PSM Consultancy. He/she can be reached via info@psmconsultancy.nl

Personal data that we process

PSM Consultancy processes your personal data because you use our services and/or because you provide them to us yourself. Below you will find an overview of the personal data that we process:

- First and last name
- Sex
- Date of birth
- Birthplace
- Address data
- Telephone number
- E-mail address
- Bank account number
- Nationality
- Address registration

Special and/or sensitive personal data that we process.

PSM Consultancy processes the following special and/or sensitive personal data about you:

- data from persons younger than 16 years old. Our website and/or service does not intend to collect data about website visitors younger than 16 years old. Unless they have parental or guardian permission. However, we cannot check whether a visitor is older than 16. We therefore advise parents to be involved in the online activities of their children, in order to prevent data about children being collected without parental consent. If you are convinced that we have collected personal information about a minor without this permission, please contact us at info@psmconsultancy.nl

and we will delete this information.

- citizen service number (BSN)

For what purpose and on what basis we process personal data

PSM Consultancy processes your personal data for the following purposes:

- To deliver services to you

- PSM Consultancy also processes personal data if we are legally obliged to do so, such as data that we need for the tax return.

Automated decision making

PSM Consultancy takes #responsibility decisions based on automated processing on matters that can have (significant) consequences for people. These are decisions taken by computer programs or systems, without involving a person (for example an employee of PSM Consultancy). PSM Consultancy uses the following computer programs or systems: PSM consultancy Platform.

How long we keep personal data.

PSM Consultancy does not store your personal data for longer than is strictly necessary to realize the purposes for which your data is collected. We use the following retention periods for the following (categories) of personal data: for a period of 7 years.

Sharing personal data with third parties

PSM Consultancy does not sell your data to third parties and only provides it if this is necessary for the execution of our agreement with you or to comply with a legal or fiscal obligations. We conclude a processor agreement with companies that process your data on our behalf to ensure the same level of security and confidentiality of your data. PSM Consultancy remains responsible for these processing operations.

Cookies, or similar techniques, that we use.

PSM Consultancy does not use cookies or similar techniques.

View, modify or delete data.

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your personal data by PSM Consultancy and you have the right to data portability. This means that you can submit a request to us to send the personal data we have about you in a computer file to you or another organization mentioned by you. You can send a request for access, correction, deletion, data transfer of your personal data or request for withdrawal of your consent or objection to the processing of your personal data to info@psmconsultancy.nl. To ensure that the request for access has been made by you, we ask you to send a copy of your proof of identity with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and Citizen Service Number (BSN) black in this copy. This is to protect your privacy. We will respond to your request as soon as possible, but within four weeks.

How we protect personal data

PSM Consultancy takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not properly secured or there are indications of abuse, please contact our customer service or via info@psmconsultancy.nl.

- Security software, such as a virus scanner and firewall.